

ZONING BOARD OF APPEALS
The Residences of South Brookline Comprehensive Permit
Comprehensive Permit Process
Timetable
(as of 3/24/14)

| DATE | TASKS |
|---------------------------------|--|
| November 26, 2013 | Application submitted Agreement to extend the opening of the public hearing to January 16, 2014. |
| December 6, 2013 | Deadline for distribution to Town boards, commissions and departments. Provide deadline for submission of written comments to relevant boards and departments; encourage attendance at Developer's presentation to ZBA. |
| December 13, 2013 | Staff and ZBA chair meet with Applicant team to discuss Town's requests and administrative details. Staff to refine consultant scope(s) and begin other necessary work to hire consultant(s) (including securing municipal funding) |
| January 9, 2014 | Deadline for staff review of proposal to determine Completeness of Application |
| January 10, 2014 | Responses to Engineering RFP due in Planning Department |
| January 16, 2014 | Open Public Hearing Discussion of administrative and procedural Issues Developer presentation |
| January 24, 2014 | Site Visit—8:30 am |
| <i>January 30, 2014</i> | <i>Applicant to appear before Planning Board to discuss application.</i> |
| February 6, 2014 | Written comments on application by boards and departments to be submitted for distribution to ZBA |
| February 13, 2014 | Snow storm—no action taken other than to continue to 2/24/14 |
| February 24, 2014 | Administrative Details. Public testimony |
| March 5, 2014 | Administrative Details. Testimony by Town Departments, boards and commissions |
| March 26, 2014 | Traffic and public safety |
| April 10, 2014 | Drainage and stormwater |
| May 8, 2014 | TBD |
| May 20, 2014 | TBD |
| If necessary | |
| June 5, 2014 | Deliberation and discussion of decision, including conditions, as appropriate |
| July 10, 2014 | Close public hearing Discuss decision and, as appropriate, conditions |
| July 15, 2014 | Deadline for close of public hearing (180 days from 1/16/14) |
| July 10 through August 24, 2014 | Deliberate and make decision Finalize decision and file |
| August 24, 2014 | Deadline for filing of decision--expiration of 40 days from close of public hearing. |

Dates in bold indicate Board of Appeals public hearings

Date(s) in italics indicate meetings that are not part of the formal ZBA process.