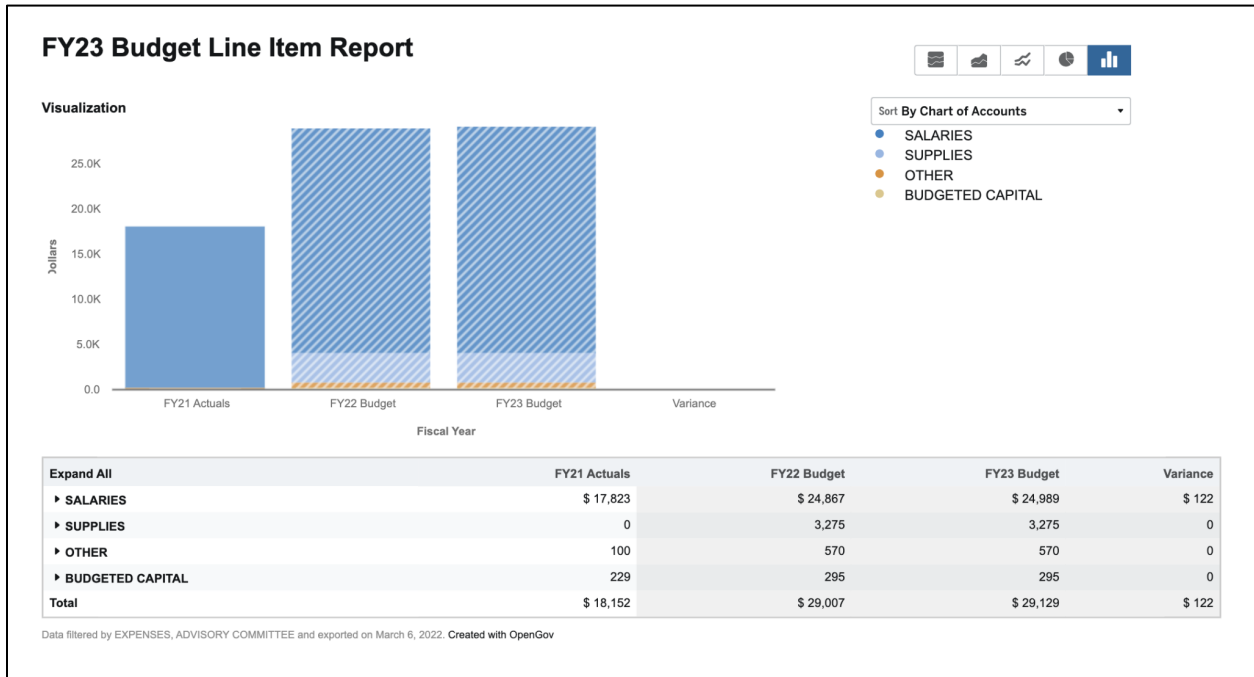


Advisory Committee - Administration and Finance Subcommittee
Advisory Committee FY23 Department Budget
Public Hearing Held via Zoom 25 February 2022

Overview	FY21 Actuals	FY22 Budget	FY23 Budget	
Request	\$ 18,152	\$ 29,007	\$ 29,129	<i>No significant changes in FY23 budget</i>
(% of Town budget)				



Recommendation: The Administration and Finance Subcommittee unanimously recommends favorable action on the Advisory Committee’s proposed budget of \$29,129.

Hearing Recording: Click on the link below and enter the passcode when prompted to view the recording of this hearing. The Advisory Committee budget starts at 0:32:34.

Recording:

https://brooklinema.zoomgov.com/rec/share/udkxXdkYbacXCqRnG1vVkvlsI4FN9qFsYyOKVtSH-mTuwriW99wcGuffa8ILiiF_QVzQDrz70bGQiEZ

Access Passcode: R=jd3L=L

The Administration and Finance Subcommittee held a public hearing on Friday, February 25, 2022 to review the Advisory Committee's proposed budget. In attendance were: Harry Bohrs, Neil Gordon, Kelly Hardebeck and Stephen Reeders for the subcommittee; Dennis Doughty, Advisory Committee Chair, Ben Kaufman, Town Clerk; David Geanakakis, Purchasing; Michael DiPietro, Comptroller; Melissa Goff, Deputy Town Administrator; Justin Cassanova-Davis, Acting Finance Director/Treasurer; John VanScoyoc, Select Board member.

Discussion: The proposed FY23 budget is composed almost entirely of salary for the Advisory Committee's Executive Assistant and a modest amount for supplies. The Executive Assistant role is a 0.4 FTE and is responsible for communication and compliance with the Open Meeting Law. If the budget were increased, the AC would use the extra capacity to expand its outreach and communication with Town Meeting. Conversely, a decrease in budget would seriously impact the Committee's ability to comply with the Open Meeting Law.

For the last two years, the Advisory Committee has met virtually and has not used its Meal budget. It is anticipated that the AC will be meeting in person before the end of FY23 and will be using a portion of the Meals budget. The remaining budget items - professional dues and training - are used for education and participation in conferences, like those on municipal funding offered by Massachusetts Municipal Association.