



**TOWN OF BROOKLINE
MASSACHUSETTS
Patrick J. Ward, Town Clerk**

333 Washington Street
Brookline, MA. 02445-6899
(617) 730-2010

Permit: _____

**INSTRUCTIONS FOR DOG LICENSE AND
OFF – LEASH GREEN DOG PROGRAM**

Please READ the following instructions in order to avoid inconvenience and additional cost to you at a later date:

DO NOT IGNORE THIS FORM	1	M.G.L., Ch 140 § 137 and General By-Law 8.6 requires all owners or keepers of dogs to license them annually by March 31 st. You must license your dog, even if it never leaves your property. A late fee of \$20.00 will be assessed as of April 1 st .		
AGE TIME and LICENSE	2	Any person who becomes the owner or keeper of a dog six months old or over during any license period shall cause it to be licensed. Failure to license a dog may result in penalties of up to \$75.00 independent of the late fee.		
VACCINATION	3	<i>You must provide one of the following: (1) a current rabies certificate or (2) a notarized letter from a veterinarian that a vaccination certificate was issued, in order to process your application.</i>		
FEE	4a	Dog License \$20.00	4b	Dog License <u>AND</u> Optional Off-Leash Green Dog Program: \$120.00
LICENSES	5	Licenses cannot be issued to persons under 18 years of age.		
FINES	6	Between April 1 st and May 31 st of each year the Animal Control Officer will begin a door-to-door survey of unlicensed dogs. Delinquent owners or keepers of dogs may be fined up to \$75.00 for each unlicensed dog independent of the late fee.		
WARRANT TO ANIMAL CONTROL OFFICER	7	Within 10 days after June 1 st of each year, a warrant shall be issued by the Select Board and given to the Animal Control Officer to seek out, catch and confine all unlicensed dogs (M.G.L. Ch. 140 § 151A).		
BREED OF DOG	8	Do not put “mix” or “mongrel” for breed of dog. We need a clear description if your dog strays (i.e. Shepherd/Collie mix or Doberman/Retriever mix).		
GREEN DOG PROGRAM	9	In order to take advantage of off-leash hours and locations, each participating dog must be enrolled. To enroll: (1) Dog must be 6 months or older (2) Select “Dog License and Optional Green Dog Program.”		
PAYMENT	10	Make check or money order payable to the TOWN OF BROOKLINE (DO NOT SEND CASH) and mail to TOWN CLERK, 333 WASHINGTON ST, BROOKLINE, MA 02445.		
SERVICES OFFERED	11	Lost/Found information, health care information, licensing information, cruelty investigation, and complaint investigation (See Reverse Side).		

PLEASE REVIEW THE DATA ON THE INCLUDED APPLICATION, MAKE CORRECTIONS AS NECESSARY, AND RETURN WITH THE FEE.

** For assistance with registering online, please email BASupport@brooklinema.gov **

IMPORTANT: In order to renew online, your email address **MUST** be registered to your permit in our system. If you have renewed online in the past year, please go to <http://www.brooklinema.gov/303/Dog-Licenses>, click the Online Renewals button, and log in to pay for your renewal. If you have not renewed online in the past year, please register online and then email BASupport@brooklinema.gov to link your record to your web account.



Your dog is lost . . . now what do you do?

- First, contact the **Brookline Police Animal Control Officer! (617) 730-2222**. If s/he is not available, ask to leave your name, a description of your dog, and your contact information with the call taker. Ask that this information be **logged in**, in case someone sees your dog and calls the police.
- Post a free, widely distributed notice in both the “Lost and Found” and “Pets” sections of **Craigslist at: <http://boston.craigslist.org/>**
- Print several hundred **Lost Dog Flyers** on brightly colored, neon paper, assemble friends and family, and post them (not on trees) within at least a one to two mile radius of where your dog went missing. You will likely need permission to do this; and it is important to make a firm commitment to take them down as soon as your dog is found. If bad weather is expected, insert them in clear plastic sleeve protectors available at office supply stores, with the opening facing down to keep them dry. Be sure that the **contact number** appearing on the flyer can be monitored by someone 24/7.
- Contact local animal shelters! Local shelters include the **VCA Brookline Animal Hospital (617) 277-2030; the City of Boston Shelter (617) 635-1800; the MSPCA Boston Animal Shelter (617) 522-5055 and the Animal Rescue League Boston Shelter (617) 426-9170**. Again, be sure to leave your name, a description of your dog, and your contact information. Be sure to call or visit these shelters frequently!



**TOWN OF BROOKLINE
OFFICE OF THE TOWN CLERK**

333 WASHINGTON STREET
BROOKLINE, MASSACHUSETTS 02445
(617) 730 2010

**APPLICATION FOR DOG LICENSE AND
OFF – LEASH GREEN DOG PROGRAM**

For Office Use Only
Tag #: _____
Payment Amt: _____
Check #: _____
Issued By: _____
Date Issued: _____

Current Permit: _____

Name: _____

Address: _____

Phone (primary): _____ (secondary): _____ (other): _____

Email: _____

YOUR CURRENT EMAIL ADDRESS IS REQUIRED TO ALLOW ONLINE RENEWAL IN THE FUTURE

Name of Dog: _____ Sex (M/F): _____ Spayed/Neutered (Y/N): _____

Breed: _____ Color/Markings: _____

Date of Birth: _____

Micro Chip #: _____ Guide/Service Dog(Y/N): _____

In order to process your application, you must provide one of the following: (1) a current rabies certificate or (2) a notarized letter from a veterinarian that a vaccination certificate was issued.

Name of Veterinary Hospital: _____

Rabies Tag #: _____ Rabies Vaccination Issued On: _____ Expires On: _____

OFF – LEASH GREEN DOG PROGRAM SIGN UP

The Green Dog Program is an optional program that allows participants to take their dog off-leash during designated hours at many parks across the Town. See enclosed brochure for further information. The annual fee for residents is \$100 per dog. Dogs must be 6 months or older to participate. Fee is for the calendar year.

PLEASE SELECT ONE OF THE FOLLOWING OPTIONS

<input type="checkbox"/>	Dog License Only \$20	<input type="checkbox"/>	Dog License & Optional Green Dog Program \$120	<input type="checkbox"/>	I certify that the dog is no longer owned by me.	<input type="checkbox"/> New Owner
						<input type="checkbox"/> Moved
						<input type="checkbox"/> Deceased

Signature is **REQUIRED** and indicates that the information you have provided is accurate and complete. If you are signing up for the Green Dog Program, you also agree to follow program rules and regulations, and agree to forever release, acquit, discharge and covenant to hold harmless the Town of Brookline from any and all claims and rights of action or damages as a result of participation in this program.

DOG OWNER'S SIGNATURE: _____ DATE: _____

(SIGNED UNDER THE PENALTIES OF PERJURY)

Include check or money order payable to the Town of Brookline and current rabies vaccination with this application or your application cannot be processed.

Renewal applications received in this office on or after April 1st are late and require an additional payment of \$20.00 per dog.