

CITY OF EVERETT
COMPLETE STREETS RESOLUTION
A RESOLUTION ESTABLISHING A COMPLETE STREETS POLICY

A resolution to establish a Complete Streets Policy to provide safe, convenient and comfortable routes for all that make use of the streets within the City of Everett including: pedestrians, bicyclists, public transit riders, motorists, commercial vehicles, and emergency vehicles. The Complete Street Policy will encourage increased access and safety for all modes of transportation, enable convenient travel as part of daily activities, improve the public welfare by addressing a wide array of health and environmental challenges, and meet the needs of all users of streets, including users of all ages and abilities. The resolution will support the City's transportation programs, projects, policy initiatives, goals and objectives; present guidelines to routinely incorporate Complete Streets into practice and report annually on the implementation of the Complete Streets Policy.

WHEREAS, the Complete Streets guiding principle is to design, operate, and maintain Everett's streets, in a context sensitive manner, to promote and ensure safety and accessibility for all users of roads, trails and transit systems and for people of all ages and of all abilities; and

WHEREAS, the Complete Streets Model will create a comprehensive and integrated transportation network for all users of all modes with particular emphasis on the safe consideration and integration of bicyclists and pedestrians in the City of Everett; and

WHEREAS, Complete Streets will be achieved through a combination of transportation improvement elements and an array of enhancements to facilities and amenities with an emphasis on compliance with Americans with Disabilities Act (ADA); and

WHEREAS, Complete Streets will be integrated into policies, planning, and design of all types of public and private projects, including new construction, reconstruction, rehabilitation, repair, and maintenance of transportation facilities on streets and redevelopment projects; and

WHEREAS, an annual reporting system will be created to identify ongoing challenges, acknowledge successes and make recommendations related to the implementation of the resolution as outlined herein.

NOW, THEREFORE, BE IT RESOLVED, that in order for the **City of Everett** to develop and maintain a safe, efficient, environmentally sound and equitable transportation system for people of all ages and abilities, all transportation and development projects shall incorporate a Complete Streets philosophy that expands and enhances balanced, multi-modal transportation choices; and

BE IT FURTHER RESOLVED, all City departments and personnel responsible for the planning, design, construction, repair and maintenance of streets shall incorporate the Complete Streets practices and philosophies the everyday operations of the City; shall integrate pedestrian and bicycle facilities in-line with the Complete Streets Model into public and private transportation and development projects and programs;

COMMITTEE

BE IT FURTHER RESOLVED, the City of Everett shall create and support the work of a Complete Streets Advisory Committee (CSAC). CSAC will serve as the body to support

collaboration and information sharing between departments, residents, developers and other organizations to address questions and concerns to ensure safety and accessibility for all users with a context sensitive approach to possible issues in the development and construction of projects throughout the City of Everett. This body will guide and advise the process of incorporating the Complete Streets principles and model in the planning, design, construction, repair and maintenance of street and infrastructure projects throughout the City through policy and design guidelines and recommendations.

BE IT FURTHER RESOLVED, the City of Everett will support the work of the Complete Streets Advisory Committee, a body that will serve in an advisory capacity under the professional administration of the Department of Planning and Development. The Complete Streets Advisory Committee will include representation appointed by the Mayor from various City departments including but not limited to

- Department of Planning and Development
- Energize Everett Initiative and/or the Department of Health
- City Services Department
- Department of Engineering
- Department of Inspectional Services
- Everett Police Department
- Everett Fire Department
- Everett Public Schools
- (3) residents
- (2) youth from the community

as well as a (2) representatives from a transportation and planning advocacy agencies

BE IT FURTHER RESOLVED, all departments and personnel responsible for the planning, design, construction, repair and maintenance of streets shall work in coordination with the Complete Streets Advisory Committee and other departments, agencies, and jurisdictions to encourage Complete Streets.

BE IT FURTHER RESOLVED, that City boards and commissions shall seek recommendations from the Complete Streets Advisory Committee as part of the project review processes, as appropriate and as it relates to equitable multi-modal use

BE IT FURTHER RESOLVED, that the City of Everett shall support the work of the Complete Streets Advisory Committee Coordinator, a position to be designated by the Director of Planning and subject to approval of the Mayor, will serve as the liaison between the Committee, City Departments involved in project design, and Director of Planning. The Coordinator will facilitate information sharing, meetings, and final recommendations between these entities. This position will fall under the administration of the Department of Planning and Development and either be a position within the City or a volunteer.

DECISION MAKING

BE IT FURTHER RESOLVED, that Complete Streets principles (philosophy) will be incorporated into all appropriate city codes and any governing documents and will be adopted into City review processes, specifically as a component of Site Plan Review.

BE IT FURTHER RESOLVED, that Complete Streets design recommendations shall be incorporated into all publicly and privately funded projects, as appropriate. All transportation

infrastructure and street design projects requiring funding or approval by the City of Everett as well as projects funded by the state and federal government, such as the Chapter 90 funds, City improvement grants, Transportation Improvement Program (TIP), the MassWorks Infrastructure Program, Community Development Block Grants (CDBG), Capital Funding and other state and federal funds for street and infrastructure design shall adhere to (comply with) the Complete Streets Resolution. To the greatest extent possible, private developments and related street design components or corresponding street related components shall be recommended and highly encouraged to adhere to (comply with) the Complete Streets principles. These principles will be incorporated in the form of a checklist or other type of review process into the Planning Board's Site Plan Review processes to ensure the integration of Complete Streets in all relevant development projects.

BE IT FURTHER RESOLVED, the Complete Streets Advisory Committee and all departments and personnel responsible for the design and construction of streets shall refer to the most current federal, state and privately funded documents providing the best practice approaches to implementation of Complete Streets. At the date of this ordinance, guidelines set out by the following documents when designing for Complete Streets:

- MassDOT's Massachusetts Project Development and Design Guidebook (2006)
- the American Association of State Highway and Transportation Officials (AASHTO) Guide for the Development of Bicycle Facilities (1999)
- the United States Department of Transportation Federal Highway Administration's Manual on Uniform Traffic Design Controls (2009).
- the Architectural Access Board (AAB) 521CMR Rules and Regulations

Supplementing these state and national model documents, CSAC will also reference the *City of Everett Complete Streets Guide: A Healthy Approach to Design (which at the writing of this policy is in draft form)* (see Definition section for details)

BE IT FURTHER RESOLVED, that Staff within the Department of Planning, Department of Engineering, Inspectional Services Department, and Department of City Services, and all other personnel responsible for the planning, design and construction of the transportation network shall be trained on a regular basis to understand and comply with current best practices of the Complete Streets Model and periodically review of the Complete Streets Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF **CITY OF EVERETT, MASSACHUSETTS**, that supporting (the enactment of) this resolution will encourage healthy, active living, reduce traffic congestion and fossil fuel use, and improve the safety and quality of life for **City of Everett** residents by providing safe and convenient routes for all users including pedestrians, bicyclists, transit riders, motorists, commercial vehicles, emergency vehicles.