

**NAMING COMMITTEE**  
**September 11, 2019**  
**MINUTES**

*Present: Ben Franco, David Pearlman, Carla Benka, Harry Friedman, Wendy Ecker, Joanna Baker, Ruth Kaplan, J. Malcolm Cawthorne, Joyce Jozwicki, Dan Lyons, Kevin Jozwicki*  
*Staff: Justin Casanova-Davis*

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Select Board member Ben Franco gave a brief explanation of the duties of the Naming Committee, mentioning that there was a need to take a look at the policies and procedures for the Naming Committee and determine the overall direction for the committee.

**I. Approval of Minutes**

There were no minutes to approve.

**II. Election of Naming Committee Chair**

Ruth Kaplan was unanimously elected as Chair.

**III. Discussion and Possible Votes Regarding Fall 2019 Naming Committee Priorities and Activities**

Committee members discussed the scheduling of meetings. Discussions centered around how many meetings there would be and where they should be held. Joanna Baker suggested that it would be more beneficial to move meetings out into the community and that more hearings may encourage further participation.

Ruth Kaplan agreed that the meeting should be taken off-campus but suggested that the committee hold one robust combined meeting and hearing. Hosting the hearing at the Coolidge Corner school was favored by members of the committee, and they agreed to pursue having a hearing held at the Coolidge Corner school.

Committee members discussed and agreed to discuss only the three warrant articles and whether there would be any discussion about the process & allowing for public comment outside of the three articles.

Committee members motioned to hold one large meeting (hearing & meeting) at the Coolidge Corner School (7-0 voted). Committee members decided to limit petitioners to 10 minutes to present their warrant articles and to allow public comment to be open for 3 hours and limit comments to 3 minutes.

Committee members discussed three possible meeting dates to forward to the School Department, the ultimate date was decided as 10/16 from 7PM-11PM.

The meeting adjourned at 7:12PM.