April 29. Beth Stram Jackson, Lisa Serafin Sheehan, Jim Stergios and Tim Sullivan attending for the task force. Superintendent W. Lupini, Deputy Superintendent Jennifer Fischer-Mueller, and Scott Moore and Kevin Stokes attended from the PSB and the Town ITD.

The meeting was called to order at 7:30 am. The Superintendent and Deputy Superintendent focused initially on a discussion about their revisions to the Technology Plan presented in December 2013. Provided were two handouts that gave a budgetary overview of the changes. That was followed by some discussion of the academic and curricular goals of the plan. There were questions asked about specific aspects of the plan and how it tied to educational goals. Discussion ensued about where the schools would be in five years, especially as regards programs, the election process for use of new materials and courses, the district's (and especially middle and high school programming for flipped classrooms, etc.

The conversation turned to potential savings, the use of spaces currently dedicated to computer labs, the book and online materials budgets, and other items.

Discussion turned to options for the phasing and implementation of the technology plan, including planning among teachers and current staffing capacity. Issues of governance were touched upon. The Superintendent and Deputy Superintendent noted that the staffing issues would be clarified and governance decisions made by the end of June. The PSB and Town ITD felt like some initial conversations were productive in the days before this meeting.

Finally, the conversation turned to the level of investment, planning and other resources needed to implement the PARCC tests.

The meeting concluded with the following tasks to be addressed:

1.   PSB was to provide the subcommittee with a comparison of the original tech plan budget and the revised tech plan budget shared with you on 4/29. This was to ensure that the subcommittee understood the revisions made after December 2013.

2.   Stergios was to contact Scott and the Deputy Superintendent to share the Town of Brookline's 2002 Strategic Plan for Information Technology document and to discuss the actions taken to advance technology over the past few years.

3.   The PSB and the Town ITD were to continue meeting to define and/or refine the PSB Education Technology staffing plan and the governance relationship and policies between the Town ITD and the PSB. This process was to be concluded on staffing in a June timeframe to be included in the final School Programs Subcommittee report, and on governance by the end of June.

The meeting adjourned at 9:30 am.