

**BFAC Moderator's Committee (MC) Meeting**  
**Wednesday, March 10, 2022**  
**Minutes**

Attendance

- Present: David Pollak (Chair), Mike Toffel, Janet Gelbart, Petra Bignami. Ben Franco joined at 9:10 pm
- Absent: David Kirshner

The meeting was called to order at 8:50 pm.

Discussion of developing our report's format.

- Will add an Appendix to the report that lists all the recommendation
- Should begin each section with a list the relevant recommendation numbers
- Don't focus on distinguishing before-versus-after our first report, but instead provide an up-to-date update.

Discussion of draft report pieces that each member drafted since the prior meeting, focused on introduction and risk management themes.

Tasks

- Each Moderator Committee member will edit their draft to conform to the common format described above, and to incorporate feedback discussed at this meeting. Send to David Pollak by Sunday March 13.
- Janet will draft a single table with survey responses and will send to David Pollak by Sunday March 13.
- After the March 15 meeting, David Pollak will assemble our contributions to create the report tht will be discussed at our March 23 Public Hearing.

Future Meeting Dates:

- BFAC MC Meeting: Tuesday March 15 @ 5:00-7:00 pm
- BFAC MC Meeting and Public Hearing: Wednesday March 23 @ 7:30 pm

Actions Taken:

- Unanimous approval of Feb 9, 2022 meeting minutes
- Unanimous approval of March 2, 2022 meeting minutes

The meeting adjourned at approximately 10:40 pm